

# FUNDRAISING OFFICER



Oaktree's Community Engagement team is responsible for leading our work that engages with communities across Australia.

As a Fundraising Officer, you will be the backbone of our fundraising campaigns at Oaktree. You will strategize, problem solve and coordinate our incredible annual fundraising campaigns, such as Live Below the Line, our End of Financial Year and our Christmas Campaigns. You will work closely with your team to think creatively and collaboratively to create strategies and content to help our fundraising campaigns grow and thrive.

### As a Fundraising Officer, a typical day might look like:

- Working within a small and talented team to brainstorm and develop ideas for new fundraising campaigns.
- Writing copy for our fundraising pages, and developing communications and marketing strategies to help get the word out about Oaktree and our campaigns..
- Having regular meetings with the Fundraising team and broader Community Engagement team to discuss new opportunities, challenges and wins.
- Checking-in with your Manager to receive 1:1 training, professional development and support.

### Who we are looking for:

- You are creative. You love to brainstorm ideas and see them through to fruition, and you're not afraid to think outside the box.
- You're a team player. You thrive in team environments, and work collaboratively and efficiently in teams to achieve common goals.
- You have excellent written and verbal communication skills. You can talk-the-talk and walk-the-walk.
- You're a problem solver. You see challenges as opportunities and love developing innovative solutions.

- You have strong organisational skills and a strategic mindset.
- You love having fun and helping to build a strong community.

***We value will over skill, determination over degrees, and passion over years of experience. So go for it. Put your name forward***

### What you will get out of it:

- An incredible boost for your professional development, learning how to utilise your skills to solve real problems for an amazing organisation.
- The opportunity to work alongside and learn from some of the best young leaders in this country.
- Be part of an incredible community of passionate, supportive and capable people.
- Make a massive contribution in creating a more just world.
- Become a mastermind of campaign strategy, fundraising, not-for-profit organisations and grassroots campaigning.

**TIME COMMITMENT:** 1-2 days a week | This role is voluntary  
**REPORTS TO:** Belinda Thompson | Director of Fundraising  
**FOR QUESTIONS:** b.thompson@theoaktree.org  
**APPLICATIONS CLOSE:** 11:59pm Monday 5th July 2021

**APPLY AT:** <https://form.typeform.com/to/KiQYsonx>